



## Kindergarten Enrollment at the Welcome Center

If you would like language assistance in completing your child's enrollment, please complete the information below and turn into the school. You may also mail this form to the Welcome Center at the address below:

*Welcome Center  
535 Chickamauga Avenue  
Knoxville, Tennessee 37917*

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Parents/Guardians: \_\_\_\_\_ (Mother) \_\_\_\_\_ (Father)

Telephone Number: \_\_\_\_\_ Language: \_\_\_\_\_

Address: \_\_\_\_\_ City and Zip: \_\_\_\_\_

As soon as we receive this form, someone from the Welcome Center will call you in your language, to schedule an enrollment appointment.

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Please keep this portion for your records.

To maintain a safe environment for all of our students and staff, we ask that only the parent and child being enrolled and screened come to the Welcome Center. Please arrive at your scheduled time as we are doing enrollments by appointment only. If you and your child have masks, please wear them. You will need to bring the following documents with you.

- Child's Birth Certificate (passport, immigration documentation, adoption papers)
- Proof of Residency (a current utility bill, signed lease, property tax record)
- Up-to-date Immunization Record for the student (This must be on a TN Department of Health Certificate.) Your child must have documentation of a physical exam within the past year or one will need to be scheduled before schools starts.
- Parent Photo ID (name on ID should match parent on child's birth certificate or you will need papers that show that you have guardianship or custody of the child.)

Please bring your child with you to your appointment so he can be screened for English Language Services.

Someone from the Welcome Center will call you within a week to schedule your appointment. We are located at: 535 Chickamauga Avenue, Knoxville, 37917